

## Job Application Form

Equality of employment opportunity and appointment on merit are Central West Women's Health Centre policy. Please read this application carefully and ensure that you complete all sections.

<b>Position details</b>			
Title			
Closing date			
<b>Personal details</b>			
Family Name			
First/other name(s)			
Home address	Postcode		
Postal address (if different from home address)	Postcode		
Phone:	Work	Home	Mobile
Email:			
Preferred contact number			
<b>Qualification details (relevant to/required for position applied for)</b>			
Qualification level	<input type="checkbox"/> Certificate IV	<input type="checkbox"/> Diploma	<input type="checkbox"/> PhD
	<input type="checkbox"/> Bachelor	<input type="checkbox"/> Masters	
Educational Institution			
Course name		Year completed	
Driver's licence	<input type="checkbox"/> Yes <input type="checkbox"/> No Licence number:		
<b>Citizenship</b> (Applicants for permanent jobs must be an Australian citizen or a permanent resident. Overseas applicants for temporary jobs must have a work visa)			
Citizenship status	<input type="checkbox"/> Australian citizen <input type="checkbox"/> Permanent resident <input type="checkbox"/> Work visa		
<b>Current employer</b> (if applicable)			
Employer name			
Position title			
Status	<input type="checkbox"/> Full time <input type="checkbox"/> Part-time <input type="checkbox"/> Permanent <input type="checkbox"/> Temporary <input type="checkbox"/> Casual		
Salary	\$ p.a.		
Working with Children Check <a href="http://www.kidsguardian.nsw.gov.au/Working-with-children/working-with-children-check">http://www.kidsguardian.nsw.gov.au/Working-with-children/working-with-children-check</a>	A Working With Children Check number will be required for preferred applicants. If you do not already have a number you may like to commence this process by accessing the attached website. If you have a number please enter it here:		

The successful applicant will be required to complete a **National Police Check** online at: <https://npcoapr.police.nsw.gov.au/asp/dataentry/Introduction.aspx> Identity will need to be verified and payment (\$55.90) made at the local police station.

Is there any **health reason** why you may not be able to perform the duties of the position and have you had any **Work Cover claim** related to your ability to perform the position duties?  Yes  No

If yes, briefly describe (eg. year, type of claim & outcome):

If you are the preferred applicant we may require you to undergo a **pre-employment medical** to confirm your physical and medical capacity to undertake your duties. The medical will be arranged and paid for by CWWHC.

**Interview Requirements** If you are asked to attend an interview and have any requirements (for example, you may have particular physical access needs, or a signing interpreter etc) please tell us in the space below.

**Referees**  
All applicants applying for positions within CWWHC are required to nominate three relevant referees. A current supervisor or manager is required for at least one of the referees.

I consent to CWWHC or its representatives conducting reference checks and I am aware that referees may be contacted prior to an interview and any information obtained through these processes may be used to assess my suitability for employment.  Yes  No

Are these referees aware that we may be contacting them?  Yes  No

**Referee One**

Name	Position	
Organisation		
Phone contact	E-mail	

**Referee Two**

Name	Position	
Organisation		
Phone contact	E-mail	

**Referee Three**

Name	Position	
Organisation		
Phone contact	E-mail	

**Any statement on your application found to be deliberately misleading could make you, if employed, liable to dismissal.**

<b>Signature</b>	<b>Date</b>